

Open the QuickList Menu
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Note: Most of this article was about macro dialog boxes. That portion has been deleted.

Using the macro

The included QUIKLIST.WPM macro is for people who use a lot of different directories for different types of documents.

To use QUIKLIST.WPM, press Play Macro (Alt+F10), type "quiklist," then press (Enter). You'll be brought to the QuickList dialog box, where you can highlight the directory you want, then press (Enter). This brings you to the File Manager dialog box for that directory, which you can use normally.

If you use the QuickList dialog box often, consider putting this macro on a keyboard or your Button Bar.